

Planning Council



Jared Vega, Chair

Thursday, August 12, 2010
5:00 pm to 8:00 pm
Area Agency on Aging/Care Directions
1366 East Thomas Road, Phoenix
3rd Floor, Room 303

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Meeting Minutes

In Attendance

Committee Members *AT: Attended AB: Absent EX: Excused ALT: Alternate Present LOA: Leave of Absence*

EX	Andrew Cheyvollier	AT	Barr Jenkins	AT	Bonnie Ott	AT	Carol Williams
AT	Cheri Tomlinson	AT	Claire Sinay	AT	Colin Sheffield	AT	Dan Lindell
AT	Daniel Ruacho	AT	David Aguirre	AT	Debby Elliott <i>alt: Philip Seeger</i>	EX	Deborah Frusciano <i>alt: Kimberley Bickes</i>
EX	Dennis Vanegas	AT	Don Welsh	AT	Eric Moore	AT	Jared Vega
AT	Jennifer Lewis	AT	Jonathan Harris	AT	Juan Carlos Perez	AT	Keith Thompson
EX	Larry Stähli	EX	Lucio Amado	EX	Maclovía Morales	EX	Mary Rose Wilcox <i>alt: Mark Kezios</i>
EX	MiAsia Pasha	AT	Michael Bryson	AT	Miguel Garruna	AT	Randall Furrow
EX	Richard Burrell	AT	Robert Solis	AT	Ron Hill		

Guests

Brian Williamson	Carolyn Romero	David Dube	Judy Norton
Judy White	Phil Seeger	Judy White	Rob Bailey
Rebecca Barnett	Tamra Stark	Boni Lowney	Brin Scott

Administrative Agent Staff

AT	Rose Conner	AT	Kenneth Leighton-Boster	AT	Carmen Hair	Deanna Feintuch
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MEETING MINUTES *continued*

AT Dyle Sanderson Edd Welsh Georgina Lowe AT Jennifer Hawkins
Otis Evans AT Victoria Jaquez

Support Staff: John Sapero

Welcome, introductions and declarations of any conflicts-of-interest

Planning Council Chair Jared Vega called the meeting to order and welcomed the attendees. Everyone introduced him/her self and declared any conflicts-of-interest.

Determination of quorum

Jared Vega determined that quorum was established with 16 of 31 members present at 5:02 pm.

Administrative Agent Update

Rose Conner discussed:

- The two new Outpatient Ambulatory Medical Care providers are seeing a combined total of 47 clients. The majority of these clients are AHCCCS or third-party payer clients. Additionally, many of these clients had never been in care. Training and development is continuing for these providers
- As of June 30, 31% of the total service dollars have been spent in the grant year. This spending matches budget projections.
- Carmen Hair has been appointed the Ryan White Part A Special Populations Coordinator and will be working with MAI providers on their goals and objectives.

ADAP Need Update

After meeting with ADAP regarding potential 2010 shortfalls in ADAP, the AA recommends that the Planning Council reallocate \$300,000 from Primary Medical Care Services to ADAP. The AA has reviewed Primary Medical Care utilization to date in 2010 and it is anticipated that Primary Medical Care Services can be reduced by \$300,000 for this year while still meeting all primary care needs.

Expenditure Projections and Monitoring

Service Categories expected to need additional allocations in 2010:

Oral Health	\$ 300,000*
Medical Nutrition	\$ 20,000
Health Insurance Premium/Cost Sharing	\$ 20,000
Transportation	\$ 10,000
Food	\$ 10,000

Total expected additional allocation needs: \$ 360,000

Current expected funds available for reallocation: \$423,000

MEETING MINUTES *continued*

- The AA will review expenditures and allocation needs after July bills have been submitted and bring recommendations to Planning Council in September for possible reallocation of remaining funds.
- * The Oral Health Program has received an additional 99 requests for enrollment for August, which would increase the shortfall in Oral Health to a level that may not be able to be supported by the budget. The AA requests a special meeting of the Community Health Strategy and Planning Committee (CHIPS) to determine recommendations related to this issue. Enrollment of these new individuals will be delayed until the CHPS Committee returns recommendations to the Planning Council.
- An Interdepartmental agreement with MCDPH for Outreach Services is in place. Expected implementation date is September 1, 2010.

2009 MAI Grant Update

- The AA is working with the current MAI providers to finalize activities associated with the 2009 MAI grant, which closes on July 31, 2010. There are no carryover funds expected.

2010 MAI Grant Update

- MAI providers will begin new goals and objectives beginning August 1, 2010.
- Maricopa County Correctional Health Services is recruiting for a Medical Case Manager for the Jail Outreach program.

Chair Update

No update was provided.

Approval: GY 2011 Priority Setting and Resource Allocations/Reallocations

Jared Vega provided an overview of the final determinations made during the PSRA sessions. John Sapero provided an overview of how the documents were structured.

MOTION: Eric Moore moved to approve the PSRA funding scenarios as presented. Randall Furrow seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

MEETING MINUTES *continued*

Jared Vega then discussed that the Administrative Agent had recommended that \$300,000 be reallocated to the Pharmaceuticals – Part B service category. Discussion of this reallocation would take place after the Part B update later in the agenda.

Approval: Revisions to the Food Boxes/Home-Delivered Meals Standards of Care

Claire Sinay provided an overview of the revisions, which would allow providers of congregate meals to offer limited “take away” meals to clients, in keeping with governmental guidelines for this service.

MOTION: Debby Elliott moved to accept the revisions as presented. Juan Carlos Perez seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Approval: Assessment of the Administrative Mechanism

Jared Vega provided an overview of the assessment document and discussed how the assessment was conducted. Jared noted that feedback had been received regarding two of the recommendations made by the consultants, and that the Executive Committee had made the determination to not revise the document.

MOTION: Randall Furrow moved to accept the document as presented. Juan Carlos Perez seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Approval: New Planning Council Members

Randall Furrow presented the following individuals for membership:

- Brin Scott
- Rebecca Barnett
- Tamra Stark

MOTION: Colin Sheffield moved to approve the membership of these individuals via secret ballot. Claire Sinay seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

MEETING MINUTES *continued*

Presentation: Oral Health Services – Health Outcomes

Judy White, the Program Administrator of the Ryan White Part A Oral Health Program, provided an overview of the program and presented the health outcomes achieved.

Ron Hill asked how client satisfaction surveys were conducted. Judy White replied that the surveys she referenced were completed in previous years, and that no survey would be conducted in the current grant year. Ron related his experience completed a survey.

Tamra Stark if clients are using non-Delta Dental providers. Judy replied that nearly 90% of providers accepted Delta Dental, and the number of clients not using these providers was most likely very small.

Committee Reports

Allocations: No update was provided.

Community Health Planning & Strategies: Cheri Tomlinson discussed the committee will review service delivery guidelines for Oral Health Services.

Membership: Randall Furrow announced that all three candidates discussed earlier in the agenda were approved to be forwarded to the Board of Supervisors for appointment to the Planning Council.

Rules: No report was voiced.

Standards: Claire Sinay discussed the committee would review standards of care for case management standards of care.

Education & Empowerment: Jonathan Harris discussed the committee will finalize the logistics for the September 25, 2010 consumer education event.

Presentation: Preview of Ryan White Part A Geomapping

Kenneth Leighton-Boster discussed the Part A program was working with Maricopa County to develop geomapping of Part A clients, such as their proximity to service providers, transit routes, and disbursement within the EMA. Kenneth and Rose Conner displayed sample maps and discussed ways the maps could assist in the development of services/service delivery.

MEETING MINUTES *continued*

Don Welsh expressed concern that client confidentiality could be compromised if the maps were highly detailed. Kenneth Leighton-Boster related that any information that was shared would not provide specifics regarding exact residence locations, etc.

Update: Other Ryan White Programs

Ryan White Part B

Rob Bailey discussed:

- HRSA has lifted special conditions of award related to the Part B grant.
- ADAP clients are assisting in the testing of enrolling in federal high risk pool insurance
- ADAP has developed an attestation form to help streamline the enrollment process for some clients.
- ADAP has an estimated \$1.1 million deficit. Expenditures are being closely monitored, and there is ongoing discussion with community partners regarding how to address the budget shortfall.
- Part B supplemental awards have not been announced.

MOTION: Randall Furrow moved to extend the meeting by ten minutes to conclude business. Debby Elliott seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Carol Williams related that the Council was very committed to ensuring that no ADAP waiting list was implemented.

Phil Seeger asked when the Part B supplemental award would be announced. Rob replied that there was no set announcement date.

Debby Elliott asked for an overview of the ADAP wait list issue. Rob related options were being considered, but no decision had been made. Rob provided an overview of the challenges associated with continuing ADAP services as currently offered

Eric Moore related that he had heard rumors that ADAP would implement a wait list on September 1st. Rob Bailey replied this decision had not been made. Rob provided an overview of how a wait list would be implemented.

Debby Elliott related that there was community-wide concern regarding the implementation of an ADAP waiting list, and discussed challenges enrolling clients in patient assistance programs for HIV medications. Rob Bailey discussed how clients would be assisted with enrolling in these programs.

MEETING MINUTES *continued*

Continuation of Reallocations Discussion

MOTION: Randall Furrow moved to reallocate \$300,000 to the Pharmaceuticals-Part B service category. Eric Moore seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Ryan White Part C

Eric Moore discussed:

- McDowell Clinic has hired a new provider, and has transitioned to electronic medical records.
- Part C has completed HIVQUAL chart reviews.

Ryan White Part D

Boni Lowney discussed that the Part D dental program served 43 people.

Current Event Summaries

No comments were voiced.

Call to the public

No comments were voiced.

Adjourn

The meeting adjourned at approximately 6:43 pm.